

# Career Connect Agenda and FAQ

## Pre CareerConnect:

- Attend student orientation and coordination meetings (typically two to three).
- Update resume and have it reviewed by mentor or faculty intern coordinator.
- Participate in a practice interview.
- Submit Excused Absence Form to faculty prior to departure.
- Research the companies being visited in order to speak intelligently with company representatives.
- Research the area being visited.

## Typical agenda:

### Tuesday

- Depart Honolulu airport to arrive at CareerConnect City no later than 9 AM Wednesday morning. HNL departure time subject to airline schedule. (\*)

### Wednesday

- Meet CareerConnect leader(s) at designated time and meeting place
- Daytime - Appointments with identified companies of interest
- Evening – Dinner and free time

### Thursday

- Daytime - Appointments with identified companies of interest
- Evening – Dinner and Fireside with local church members/leaders

### Friday

- Morning - Appointments with identified companies of interest
- Afternoon – Depart City airport for Honolulu. City airport departure time subject to airline schedule. (\*)

All participants are expected to travel with the group as arranged.

*(\*) Airline schedules may dictate modifications to this agenda.*

Contact Career Services at 808.675.3533 for more information.

## During CareerConnect:

- Be on time to all meetings and appointments.
- During company visits be attentive, awake and ask questions.
- Have hard copies of resume available.
- Dress appropriately for the scheduled meeting or event.
- Participate in all planned meetings and events.
- Continue to obey the Honor Code.
- Remember that students represent themselves, the University and the Church.

### **Post CareerConnect:**

- Follow-up, follow-up and follow-up with companies visited on your trip. (send thank you notes).
- Encourage fellow students to attend future CareerConnections.
- Thank faculty and staff for their efforts in coordinating the CareerConnect trip.
- Fill out post CareerConnection survey evaluating the trip.

### **Do I have to set up my own appointments?**

No, all schedules will be coordinated by the faculty & staff; however students are encouraged to be pro-active and research and recommend companies they would like to visit. If there is sufficient interest in specific companies that are not on the BYUI schedule, efforts will be made by BYUH Career Services to secure appointments where possible.

### **I'm looking for a job not an internship, can I still attend?**

Yes, all students are eligible and encouraged to attend; in fact, around 25% of the students who attended previously were seeking entry-level positions.

### **What companies will we be visited?**

That depends on the mix of students who are accepted and their career interests. The faculty and staff will set up appointments that are most applicable and of most interest to the students. A list of potential company visits from previous trips can be seen on the individual city pages. It is important to make sure that companies that you would like to visit are included on your application so they can be evaluated for inclusion.

**I am from the area, can I meet up with the group and stay with my family?**

All students are required to stay at the reserved hotel for logistical reasons, even if arriving separately or already on site. Students who meet on location are required to stay with the group the entire trip and attend all meetings, including the evening fireside. The cost will be discounted if the student is responsible for own travel to location.

**Can I attend more than one CareerConnection?**

Yes, but if you have attended one previously, priority may be given to students who have not.

**Will I be able to see the sights of the city?**

An evening fireside is typically planned on each trip, however free time is available for students to experience the sights of the city each evening.