

Internship Learning Agreement



SECTION I: STUDENT PERSONAL & INTERNSHIP INFORMATION

Student Last Name: _____ Student First Name: _____ I.D. #: _____
Email Address: _____
Internship Term: _____ Start Date: _____ End Date: _____
Best Professional Practice Agency: _____ Internship Job Title: _____
Website: _____ Supervisor Name: _____
Supervisor Phone Number: _____ Supervisor Email: _____

SECTION II: LEARNING OBJECTIVES

PREPARE:

- Career Pathway: 60 word Personal Statement
- Select 5 Best Professional Practice EXS Internship Agencies
- Complete BYU-Hawaii forms from Career Services:
 - Portfolio
 - Resume
 - Cover Letter
 - Personal Statement
 - [Memorandum of Understanding](#) (MOU)
 - EXS Learning Agreement
 - Offer Letter from EXS Agency

ENGAGE:

- EXS Internship Agency: Description of 180 hours
- 5 Weekly Agency Reports

IMPROVE:

- Midterm Agency Evaluation
- Two on-site EXS Agency visits and Shadowing reports
- Capstone value added project
- Highlight Article
- Final Agency Evaluation
- Self Evaluation

****See Canvas for More Details****



QR scan goes to the survey

SECTION III: AGREEMENT AND SIGNATURES

STUDENT will complete their Quattrics Survey at http://byuhi.az1.qualtrics.com/jfe/form/SV_2b0jM0LdcBSZ4VL

Student Signature: _____ Date: _____

Reviewer Signature: _____ Date: _____

Internship Coordinator Signature: _____ Date: _____

RETURN COMPLETED FORM